Procedure to be followed by Investors/ Depositors of Rose Valley Group

of Companies for filing online application:

- 1. Click on "**Investors**" in Home Page
- 2. Enter Name and Certificate number
- 3. Select "Rose valley Group of Companies" from list
- 4. Click on "**Search**" Button
- 5. Click on the button "Click here for Investor entry"

6. Fill up the application format appeared on the screen by providing all the required information

7. Scan and upload all the required documents in the system following step by step instructions

8. Click on "**Submit**" button to complete the process.